



How to Provision a Card into Google Pay

1. Navigate to the Google Play™ Store then download and install Android Pay. From the app, select “+ **payment method**”.
2. Line up the card in the photo viewer and take the picture.
 - a. Alternatively, tap **Add Manually** then enter the required info (e.g. card number, expiration date, etc.)
3. Enter the 3-digit security (CVC) number on the back of card.
4. Enter the street address.
5. Confirm the card details then tap **Continue**.
6. Scroll through and read the Terms of Service then tap **SAVE**.
7. If no screen lock is currently set up on the device:
 - a. A screen lock is required to use Google Pay.
 - b. If the screen lock is ever disabled, you’re prompted to reset it or all cards are removed.
 - i. Tap **Activate**.
 - ii. Select the preferred screen lock type then follow the onscreen instructions for setup.
8. If presented, enter then re-enter a 4-digit Payments PIN.
9. The card is now visible in Android™ Pay.
10. You will be prompted to call the call center or complete a one-time passcode.
11. Touch **DONE** to complete the process.
12. After your card is added to Google Pay, it will be verified by the payment card network (i.e. MasterCard) and the card issuer. On average, verification will take approximately 5 to 10 minutes. During that time, you will be unable to use your card in Google Pay.
 - a. You can continue to add cards while others are being verified.